

**HEMINGFORD GREY PRIMARY SCHOOL  
GOVERNING BODY  
Minutes of the Full Governing Body Meeting  
Held on Tuesday 17<sup>th</sup> March 2020 at 6.30pm**

<b>Attendees</b>	
Clare Lowe (CL, Co-Chair of governors and Chair of this meeting)	Rachel Brown (RBr) from item 3
Helen Peat (HP)	Ruth Burrows (RBU)
Raylene Armstrong (RA)	Hayley Coulter (HC)
Grace Matthews (GM)	Minty Herd (MH)
Vanessa Allen (VA)	Rick Howell (RH)

### **1. Welcome, Introduction, Apologies and Declarations of Interest**

*Welcome and introductions:* CL welcomed everyone to the meeting  
*Apologies:* Received and accepted from SY, KM, JJ, KG and the Clerk.  
*Governors absent:* None.  
*Declarations of interest:* None.

As the clerk was unable to attend HP took minutes

### **2. Proposal to re-appoint RBr as Co-opted Governor**

Governors agreed unanimously to re-coopt Rachel Brown for another four year term of office. RBr joined the meeting.

### **3. Minutes of the last meeting on 14/01/20 – can be accessed [here](#), and matters arising:**

The minutes were agreed and will be signed by CL when a printed copy is available.

**Action: Clerk/CL**

Due to the rapidly evolving advice regarding coronavirus it was agreed that this would be a brief meeting to deal with essential matters and postpone all other issues. The matters arising will be dealt with at a future meeting.

The majority of items on the agenda were deferred.

### **3a. Remote participation in GB meetings – added to the agenda**

The GB agreed to amend section 5 of the Standing Orders for 2019-20 as follows:

The Governing Body approves in principle remote participation in meetings **YES**

If Yes this will be by:

- Video conference

Managing remote access:

- Due to current exceptional circumstances remote participation will not be limited
- Prior agreement must be sought prior to the meeting from the Chair
- Governors will ensure that no other persons are present or can hear the meeting when they are participating remotely, unless the Governing Body has given its approval for the observer

Sign.....Date.....

- Remote participation is not applicable for use by associate members (N) – associated members may participate

The mechanics of holding a meeting remotely were discussed and it was agreed to set up a test on Monday 23<sup>rd</sup> March at 6.30pm using zoom. CL agreed to set up the meeting and send round an invite/link for others to join.

**Action: CL**

Items 4-8 were deferred.

## **9. Safeguarding – Prevent**

KM has provided a link for Governors to HM Government's training on the Prevent duty: <https://www.elearning.prevent.homeoffice.gov.uk/edu/screen1.html>. All governors are asked to complete this training and email a copy of the completion certificate to HC.

**Action: ALL**

## **10. Discussion of Early Years Provision**

**This item is minuted confidentially.**

Items 11-13 were deferred.

## **14. AOB**

None.

**Meeting closed: 7.00 pm.**